## **Center Treatment Services Policy**

To assist us in providing the best level of care for your family, and for other families in the community, our policies regarding treatment services are:

- 1. We will be setting aside time for you on a weekly basis, and we will need a serious commitment from you to protect that time and attend scheduled sessions consistently.
- 2. Clients need to come regularly and on time to appointments. If an appointment needs to be cancelled, please be courteous and give at least 24-hour notice whenever possible to that time can be rescheduled for another client/family.
- 3. Depending on client's level of care and/or if more than two appointments are missed in a row without notification, we will need to have a review to consider whether or not your time can be saved while other clients are waiting for services.